

AIRPORT ACCESS PRE-APPLICATION COORDINATION FORM

| | | |
|----------------------------------|----------|-----------------------------|
| Locality Applicant: _____ | of _____ | VDOT District: _____ |
|----------------------------------|----------|-----------------------------|

PROJECT INFORMATION:

| | | | |
|---|-----------------------|--------------------------------------|--|
| Route #: _____ | | local road name, if available: _____ | |
| Location: Proposed project connects with _____, and is _____ miles of _____ | | | |
| Scope of Work (<i>ancillary improvements are not to be considered as the primary objective of the project</i>): _____ | | | |
| Description of work: _____ | | | |
| From: _____ | | To: _____ | |
| | | Length: _____ (miles) | |
| Vehicles per day: _____ | Pavement Width: _____ | to include _____ | |
| What is the immediate need for the project: _____ | | | |
| The locality acknowledges the following: | | | |
| The governing body will provide VDOT with a resolution requesting Airport Access Program funds. (<i>Please contact Local Assistance Division staff for suggested format</i>). Please note that the local government's resolution in request of Airport Access Program funding must be provided 5 weeks prior to the Commonwealth Transportation Board's (CTB) action meeting for which the locality expects the project to be considered. | | | |
| Preliminary plans showing the entire airport property, surrounding road network, along with the masterplan or proposed roadway improvements, schedule and budget for development. | | | |
| Sufficient documentation confirming plans, budget and contract for new airport facility supporting need for Airport Access Program funding will be provided to justify request. | | | |
| In the event there is no such new airport facility already constructed, the local government guarantees to the (CTB) that a bond or other acceptable surety will be provided to cover the anticipated cost of the project which is not yet justified by a qualifying investment. | | | |
| Note: Project right of way and utilities (new or adjustment) are not eligible items of work under the Airport Access Program | | | |
| Project right of way _____ | | Project _____ | |

PROJECT ESTIMATES:

| PHASE | Anticipated Schedule Start Date | Estimated Project Cost | Sections below pertain to Airport Access funding for this application only: | |
|-------|---------------------------------|--------------------------|---|--|
| | | | Estimated VDOT Project Costs <i>*To be completed by VDOT</i> | Estimated Reimbursement to Locality <i>*To be completed by VDOT</i> |
| PE | | | | |
| RW | | Not Eligible for Funding | Not Eligible for Funding | Not Eligible for Funding |
| CN | | | | |
| TOTAL | | | | |

PROJECT TO BE ADMINISTERED BY:

COMMENTS:

| | |
|---|--|
| Submitted by: _____ <div style="text-align: right; margin-right: 50px;">Date _____</div> | Reviewed by: _____ <div style="text-align: right; margin-right: 50px;">Date _____</div> |
| _____ Title of Locality Official | _____ Title of VDOT Official |